

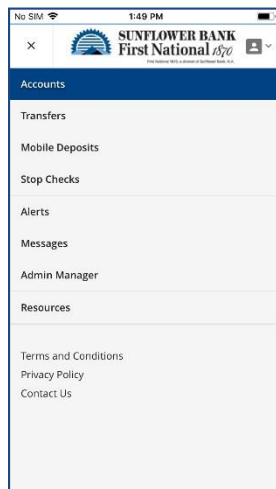
# Business Banking Direct Mobile Remote Deposit

Mobile check deposits can be made through your BBD Mobile app. For directions on installing the Direct Mobile app please see the mobile app guide in the Resource Center.

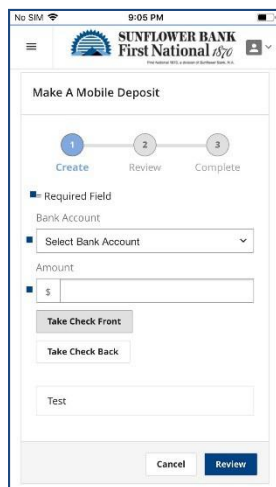
## Creating a Mobile Deposit

Once you have logged into your Direct mobile app follow the below steps to complete a deposit.

1. Select “Mobile Deposits” from the upper left hand menu.



2. Select the account you are making a deposit to.



3. Enter the amount of the check you are depositing in the “Amount” field.

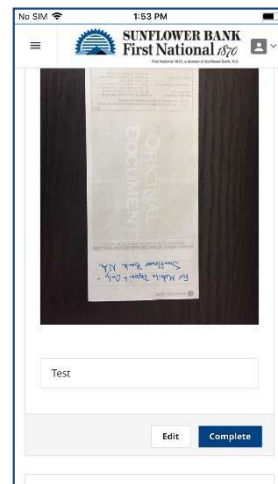
4. Click “Take Check Front” to capture an image of the front of your check.

5. Click “Take Check Back” to capture an image of the back of your check.

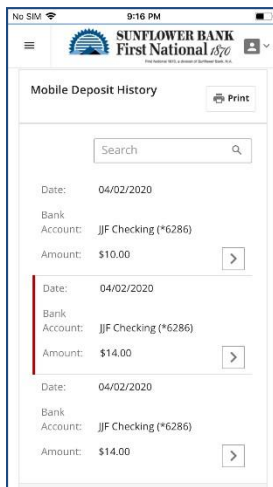
***\*\*\* All mobile deposited checks must be endorsed “For Mobile Remote Deposit Only at Sunflower Bank, N.A.” \*\*\****

6. When all information has been input and the images are readable then click on “Review”.

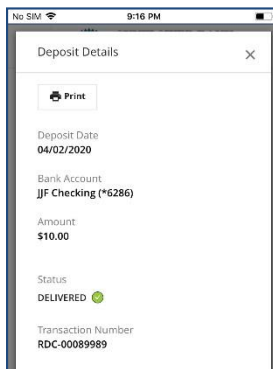
7. If the deposit information is correct click on “Complete”. If you need to make a correction click on “Edit”.



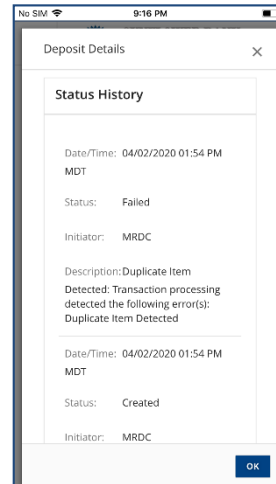
- Your deposit has now been submitted. Scroll down to “Mobile Deposit History” to review the status of your deposit.



- To review your deposit detail, click on the arrow and confirm a “Delivered” status.



- If your deposit has failed it will be shown in red. Click on the arrow and scroll down to the “Status History” section for more information on why the deposit was rejected.



- If the description for the failure can be corrected you can return to Step 2 in this guide and resubmit your deposit.
- The “Mobile Deposit History” section can be used to search and view past mobile deposited items.