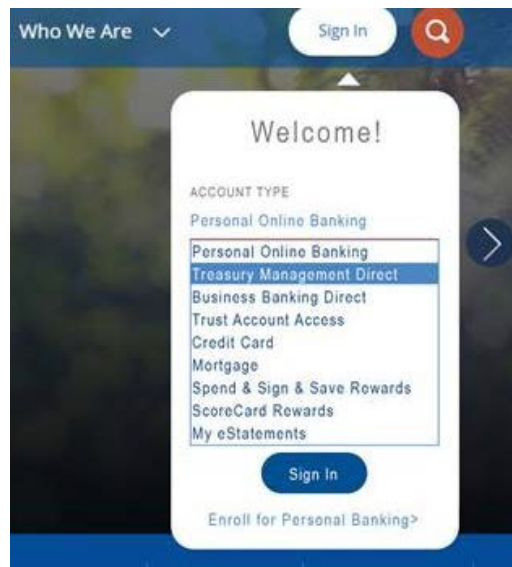


Treasury Management Direct Getting Started Guide

We are excited to introduce you to our online banking platform, Treasury Management Direct. Follow the steps below to get started.

- **Obtain the Company ID, User ID and temporary password you received via email**
 - The Company ID and User ID are sent together in one email; the temporary password is sent separately.
 - If you do not see these emails, check your junk or spam folder. The emails are sent from onlinebanking@sunflowerbank.com
 - If you do not have the emails with the needed credentials, please call 1-833-377-8265 and our Client Support team can assist you with obtaining those credentials.

- **Go to SunflowerBank.com or FirstNational1870.com**
 - Click on the account type drop down and select Treasury Management Direct. Click the sign in button.



Treasury Management Direct Getting Started Guide

- On the next screen input your log in credentials. **These fields are casesensitive.**
 - Your first time accessing the system you will need to enter the temporary password provided to you via secure email

Welcome to Treasury Management Direct


* Company ID

* User ID

* Password

- You will then be asked to change your password
 - First, enter the temporary password you received as your current password
 - Then enter a new password in the next two boxes
 - Your password must be 10 character long and contain an upper case letter, number, and special character

Change Password

 Please set your personal password.

Password Change

* Please enter your current password

* Please enter your new password

* Please re-enter your new password

Treasury Management Direct Getting Started Guide

- Next you will to select and answer your secret questions
 - You will be asked to answer these questions if you ever attempt to use the “Forgot Password” option from the login screen

Secret Questions

Secret Questions

* Question #1 ▾

* Answer To Question #1

* Question #2 ▾

* Answer To Question #2

* Question #3 ▾

* Answer To Question #3

 Save

- Congratulations! You have now signed into our online banking platform!
 - Now that you are logged into Treasury Management Direct, go to the My Settings module to confirm and update your information. Under My Settings click on My Profile.



You will need to confirm/update three pieces of information:

- Confirm your email address is correct.
- If you would like to receive notification and alerts via text then update your phone number under “message enabled cell phone number” and check the box to enable SMS Messages. You will also need to agree to the terms and conditions. **This portion is needed for mobile access.**

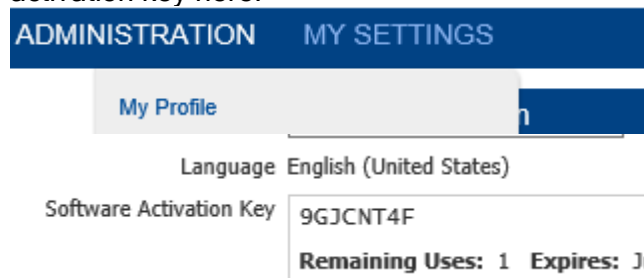
Treasury Management Direct Getting Started Guide

- Answer the two security questions.

* What is your favorite hobby?

* What is your mother's maiden name?

- Lastly, you will need to locate your software activation key that will be used for the mobile and token apps.
 - The password you received via secure email that is used for your log in credentials is the software activation key as well.
 - If you no longer have your email containing your password you can view the software activation key in Treasury Management Direct.
 - This is found by clicking the “My Settings” option from the upper right hand corner and selecting “My Profile”. You will need to be a system administrator to view your software activation key here.



- If you are not a system administrator, your system administrator can locate your software activation key for you. They will need to log into Treasury Management Direct and click on the Administration module. They will click the actions button next to your name and click edit. They can view your activation key there.



If you have questions about Treasury Management Direct, please call us at 833-377-8265 or email TMClientSupport@SunflowerBank.com



SUNFLOWER BANK
First National 1870

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